



## Grounds Maintenance Supervisor

<b>Job Title</b>	Grounds Maintenance Supervisor
<b>Wage</b>	£21,500 - £23,500 per annum depending on experience
<b>Location</b>	Based in Kirkcaldy but working across Fife and beyond
<b>Working hours</b>	36 hours per week: Monday to Friday 30 days holiday per annum, including public holidays
<b>Duration</b>	Permanent
<b>Company</b>	RSS Countryside Management Ltd.

### Main purpose of the role

We are looking for an enthusiastic Grounds Maintenance Supervisor to lead a team in Countryside Maintenance.

### Main duties and responsibilities

- Line manage Maintenance Operatives and apprentices through the work that RSS Countryside Management does.
- Direct and monitor the Health and Safety of self and all staff. Utilise standard risk assessment protocol and clearly document work instructions in support of day-to-day activities.
- Work with appropriate Directors and Contracts Manager to ensure the work carried out is to the highest standard. This will include landscaping and maintenance activities such as: fencing, path and drainage work, sign installation, strimming/mowing, chemical spraying/injecting, general landscaping works
- Support and encourage staff and apprentices.
- Engage with training providers and partners to assist with supporting delivery of specific courses and learning.
- Be positive, professional and enthusiastic about the landscape and its conservation.
- Carry out such duties as may be determined from time to time within the general scope of the post.
- Assist the Directors and Contracts Manager with the development of the business.

### Essential and Desirable Person Specification

	<b>Essential</b>	<b>Desirable</b>
<b>Skills and Qualifications</b>	<p>A minimum of two years practical work experience of landscaping and/or land management and supervision</p> <p>Full clean driving</p> <p>Current First Aid Certificate</p> <p>Experience/qualification of using plant and machinery</p> <p>Working knowledge of basic Microsoft packages – outlook, word and excel</p>	<p>City &amp; Guilds NPTC Certificate of Competence in Chainsaw Operations or equivalent</p> <p>City and Guilds Level 2 Safe use of Brush-cutter and Trimmer or equivalent</p> <p>PA1 and PA6</p>





<b>Specialist Knowledge &amp; Skills</b>	<p>Experience of leading and motivating a team.</p> <p>Good knowledge, understanding and practical application of Health and Safety requirements in this environment; use of Risk Assessment process</p> <p>Knowledge and interest in the landscape</p> <p>Experience of managing a basic budget</p>	<p>Knowledge of the Modern Apprenticeship format</p> <p>A pro-active, problem-solving attitude</p>
<b>Interpersonal &amp; Communication Skills</b>	<p>Excellent communication and inter-personal skills</p> <p>Ability to coach and develop people in a positive, honest and productive manner</p> <p>Proven team player able to work effectively with colleagues and external partners</p> <p>Good at building relationships with others</p>	
<b>Relevant Experience</b>	<p>A minimum of two years relevant experience of safe working in this type of environment</p> <p>Ability to manage a small team to deliver high quality work in the rural sector to agreed deadlines following health and safety protocols</p>	
<b>Additional Requirements</b>	<p>Enjoy working outdoors in all weather conditions</p> <p>Be in good health and able to undertake the often physically challenging activities required of this type of role</p>	<p>Some flexibility in working to align to seasonal opportunities may be required.</p>

